

Environment & Sustainability

CCS Media Environmental & Sustainability Policy

Version: 4.1

Policy Statement

This Policy Statement is for all business of CCS Media, whose entities include CCS Media Ltd & CCS Media Europe. It outlines CCS Media's commitment to complying with all relevant legislation and improving our environmental performance. We support our suppliers and our customers by working together to reduce the impact of our carbon footprint.

We aim to use our resources proficiently and will look for ways to proactively carry out our corporate activities so as not to adversely impact on the environment.

This policy applies to

- All documents submitted for inclusion within the company Integrated Management System (IMS)
- All personnel within CCS Media
- CCS Media customers (existing, new and prospect)
- CCS Media suppliers

Strategy

1. During 2021 CCS Media commits to promoting sustainability products & training for sales employees.
2. By 2022 CCS Media commits to using green energy at our headquarters.
3. By 2022 CCS Media commits to a financial automated operations system, eradicating the need for printing at our Headquarters.
4. By 2023 CCS Media commits to reducing single-use plastics in its offices.
5. By 2025 CCS Media commits to a 100% hybrid and electric company car fleet.
6. To continue working with our supply chain partners to meet carbon reduction legislative obligations to help reduce our carbon emissions up and down the supply chain.

Responsibilities

CCS Media Board of Directors

The Board of Directors is the sponsor and owner of this policy. They will approve the policy following any major revisions. They will also ensure the management responsibilities and authorities for the roles relevant to Environmental & Sustainability Policy are assigned and communicated as listed below.

General Managers

General Managers will sponsor and support the activities to aid the implementation of the policy. They will ensure procedures are in place to achieve our company goals relating to sustainability and environmental practices. They will also support sustainability and environmental awareness as part of the development of their staff and encourage staff to contribute to improving these two topics within the company.

Managers

Managers will ensure that staff within their own departments comply with this policy and regularly review the compliance of information and procedures within their area of responsibility with the appropriate sustainability and environmental policies, standards and any other sustainability and environmental requirements; this shall be supported by Internal Audit to measure performance against this requirement.

Employees

Each employee shall be responsible for the helping the Company meet its sustainability and environmental objectives. All employees shall contribute to our Company sustainability and environmental goals and all its sub-policies.



Objectives

Our environmental ethos connects mindful carbon reduction practices & projects through our company schemes.

1. Low Emission Company Cars

99% of our company car fleet is made up of multi fuel hybrid and electric cars.

2. Our Agile Program

We continue to invest in our IT equipment & infrastructure after the successful implementation of our agile program during 2019, enabling our employees to work remotely whilst staying connected with one another and with their clients.

This positive program reduced employee company travel time and business mileage by 70%, which in turn reduced our carbon emission footprint during 2020. We will continue to promote Agile working throughout our business for the foreseeable future.

3. Circular Economy

At CCS Media we actively participate in a circular economy, aimed at eradicating waste through our remanufactured print toner cartridges and recycling WEEE IT services, which we promote to our 12,000 customers.

We work closely with our supply chain vendors to proactively identify common initiatives to support recycling WEEE services as well as the reduction of packaging and waste in our logistics network.

4. Process Automation

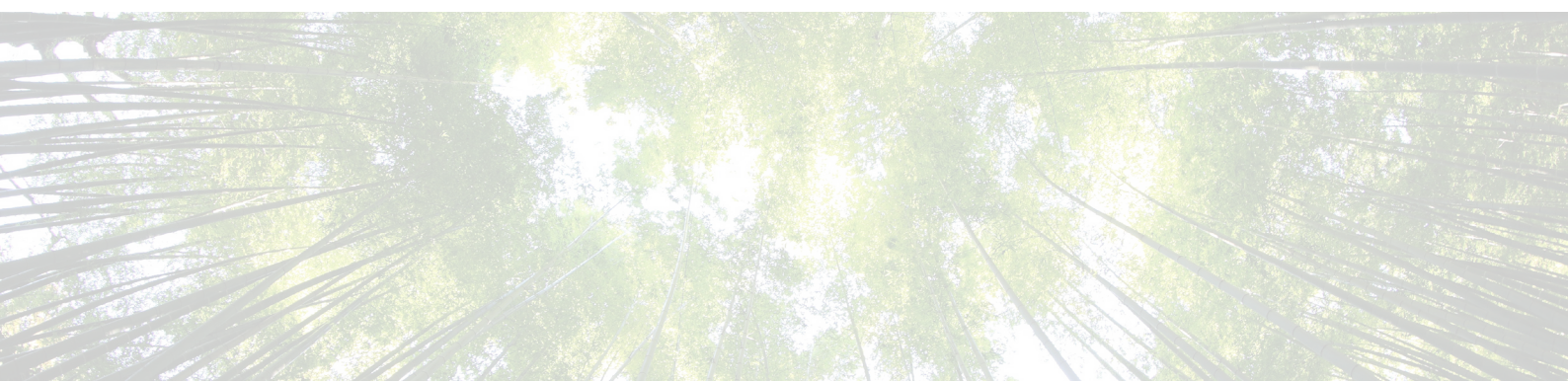
We are currently working on several in house initiatives to drive automation with the intention of eliminating the printing of documents in certain departments by 2022.

5. 'Going, Going' Gone Green

We are proud to announce we achieved our goal in 2021 to contract with renewable energy suppliers at our Headquarters for our gas and electricity consumption.

We use recycled paper for in-house printing requirements & we have removed the use of single use plastic cups and stirrers at our premises.

We utilise DPD courier services as part of our logistics infrastructure, one of the UK's most sustainable delivery companies. [DPD UK | The UK's Most Sustainable Delivery Company.](#)



6. Training & Awareness

Investing in the skills of our workforce and increasing the number of trading customers are two of our “4 Pillars of Growth” strategy. Increasing the awareness of environmental and sustainable manufactured goods we sell is key to understanding our customers environmental business strategies. Working closely with our OEM partners to offer training programs to our sales team, enables them to offer eco-friendly & sustainable products.

7. Diversity

We are honoured to be a significantly higher than industry standard contributor to UK-BAME, where our apprenticeship program supports individuals from disadvantaged backgrounds and nurtures non-traditional routes into the IT industry.

8. Gender Equality

We are delighted to be able to confirm we have a significantly higher than industry standard percentage of female managers in our workplace.

Lets Talk: Call us on 01246 200 200, email at letstalk@ccsmedia.com or visit ccsmedia.com.

